

High Impact eAdvocacy

Walking Through a Publishing Matrix Row

These training materials have been prepared by Aspiration in partnership with Radical Designs and ScoutSeven

Funded by the ZeroDivide Foundation

These materials are distributed under a Creative Commons license: Attribution-ShareAlike 2.5



radicalDESIGNS


ZERO DIVIDE
Infinite Possibilities


ASPIRATION

**BETTER
TOOLS
FOR A
BETTER
WORLD**

Learning Goals

- ▶ Think about the different channel-specific audiences
- ▶ Think about your organization-specific audiences
- ▶ Establish an organizational process through the publishing matrix

What is a Publishing Matrix?

- A Publishing Matrix is a grid that lays out an organization's online channels as well as the content it publishes on each channel.

Publishing Matrix

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter					
Event Announce					
Action Alert					
Fundraising Appeal					
Blog Post					
Press Release					
New Staff					

Publishing Matrix

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X		X	X
Event Announce	X			X	X
Action Alert		X		X	X
Fundraising Appeal		X			
Blog Post			X		X
Press Release	X			X	X
New Staff	X		X	X	X

Why Do I Care?

- Operational Benefits
 - Enumerates
 - Types of content that an organization publishes
 - Online Channels
 - Super Customizable
 - Reminds you of messaging opportunities in all organizational communities
 - Establishes an organizational communications standard

Why do I care?

- **Strategic Benefits**
 - Gets more eyeballs on your content
 - Creates more opportunity for propagating messages
 - Makes organizational communications more consistent

Questions for Publishing Matrix Channels

- ▶ Who is the audience of this channel?
 - Strangers? Fans? Funders?
- ▶ Do we want to engage that audience for this content type?
 - Will they care about this type of content?
- ▶ If yes, How do we want to engage them?
 - Tone? Referring link? Full content piece?

eNewsletter – Web Site?

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X		X	

- ▶ Who is the audience of our Web Site?
 - Strangers, Resource-Seekers
- ▶ Do we want to engage that audience about our eNewsletter?
 - No. Currently we don't post our eNewsletters to the website.

eNewsletter – Email List?

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter				X	X

- ▶ Who is the audience of our Email List?
 - People who want updates, news about us
- ▶ Do we want to engage that audience about our eNewsletter?
 - Absolutely
- ▶ How should we engage that audience?
 - Send eNewsletter through email

eNewsletter – Blog?

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X		X	

- ▶ Who is the audience of our Blog?
 - People interested in specific post content
- ▶ Do we want to engage that audience about our eNewsletter?
 - No. Our SSC blog is more about nptech topics in general rather than org updates.

eNewsletter – Facebook?

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X			

- ▶ Who is the audience of our Facebook Page?
 - Fans of the org. People who want to see your “status”
- ▶ Do we want to engage that audience about our eNewsletter?
 - Definitely. These people want news from you.
- ▶ How should we engage that audience?
 - Post a link to the hosted version of the eNewsletter

eNewsletter – Twitter?

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X		X	

- ▶ Who is the audience of our Twitter Page?
 - Casual followers & fans
- ▶ Do we want to engage that audience about our eNewsletter?
 - Yes. Twitter is an ignorable stream. Hard to Hurt
- ▶ How should we engage that audience?
 - Post a link to the hosted version of the eNewsletter

Completed eNewsletter Publishing Matrix Row

Content Types	Communications Channels				
	Web Site	Email List	Blog	Facebook	Twitter
eNewsletter		X		X	X

Summary

- ▶ Think about your org's audience for each channel
 - Differences? Tones? Formats?
- ▶ Decide if the content type is right for that audience
 - Develop Org Standard and Process
- ▶ Decide what's the best way to display that content in each channel

Let's Build a Publishing Matrix

- ▶ List all your Content Types (Rows)
 - Example: blog, publications, texts, emails
- ▶ List all your Channel Types (Columns)
 - Where do you publish information?
- ▶ Decide which content is right for each channel.

Publishing Matrix Tips & Tricks

Some **content types** are **channels** too.

- Example: eNewsletter

Content Types	Communications Channel		
	Website	eNewsletter	Twitter
eNewsletter	X		X
Event Announcement	X	X	X

Publishing Matrix Tips & Tricks

Instead of an X, add **example content**.

- Example: What works as a Tweet on Twitter?

Content Types	Communications Channel		
	Website	Email List	Twitter
Event Announcement	X	X	Join us and @ruckusociety for our Activist Tech Teach In June 7 th in Oakland, CA http://www.bit.ly/isf5m
Tweet		X	“A Tweet is like your invisible best friend” @UCLabor Training Participant #TwitterLove

Publishing Matrix Tips & Tricks

Instead of an X, add a **workflow**.

- What are the steps do you take?

Content Types	Communications Channel		
	Website	Craigslist	Twitter
eNewsletter	Post Hosted Version Link to Website		Post Hosted Version Link to Twitter
Event Announcement	Add to Events Page	Post in the Community Events Section	Promote with a Bit.ly Link

Publishing Matrix Tips & Tricks

Assign channels to **the people** in charge of each one at your organization.

Content Types	Communications Channel		
	Website	Email List	Twitter
Assigned to:	Courtney	Matt	Mike
eNewsletter	Post Hosted Link to Website		Post Hosted Version to Twitter
Event Announcement	x	x	Join us and @ruckusociety for our Activist Tech Teach In June 7 th in Oakland, CA http://www.bit.ly/isf5m

Project Publishing Matrix

Central Valley eAdvocacy Publishing Matrix

	CV - discuss	CV - Email	Asp Twitter	Asp FB	SSC Toolbox	Answr	CV Website Page	Flyer	CV Blog	Eventbrite	Flickr
Training Announce	X	X	X	X			X	X	X	X	
Training Reminder		X	X								
Thanks for coming		X									
Aspiration News		X	X	X			X		X		
Notable CV discuss list				X	X	X			X		
Espanol Versions *	X	X						X	X		
Post-event Recap	X								X		

End Of Section

- ▶ Questions?
- ▶ Comments?

Thank You!

These training materials have been prepared by Aspiration in partnership with Radical Designs

Funded by the ZeroDivide Foundation

These materials are distributed under a Creative Commons license: Attribution-ShareAlike 3.0

